

FINANCE AND ADMINISTRATION COMMITTEE – MONDAY, MARCH 28, 2011

COMMUNICATIONS

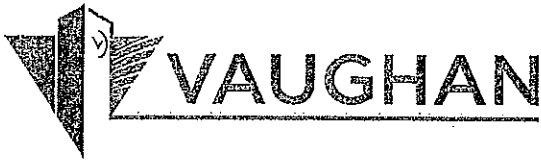
Distributed Friday, March 25, 2011

- C1 Commissioner of Engineering and Public Works “Draft 2011 Capital Budget – Committee Information Request Toronto-York Spadina Subway Extension Project Committed Capital Projects / Funding”, dated March 21, 2011. (Item 2)
- C2 Director of Human Resources “Item 1, Report #8, Information regarding the ARR #20 for the Learning and Development Specialist”, dated March 25, 2011. (Item 5)
- C3 Commissioner of Finance/City Treasurer “Finance & Administration Committee – March 28, 2011 Draft 2011 Capital Budget – Committee Information Request Proposed 2011 Capital Budget”, dated March 28, 2011. (Item 2)
- C4 Commissioner of Legal and Administrative Services and City Solicitor and the Director of Legal Services “Draft 2011 Operating Budget – 2011 Additional Resources Request”, dated March 25, 2011. (Item 5)

Provided March 28, 2011 (at the meeting)

- C5 Commissioner of Community Services, “Draft 2011 Capital Budget – Committee Information Request, Temporary Soccer Fields on City of Vaughan Hospital Lands”, dated March 28, 2011 (Item 2)
- C6 Senior Manager of Strategic Planning, “Additional Information on Vaughan Vision 2020 Budget Request”, dated March 28, 2011 (Item 5)
- C7 Commissioner of Planning, Schedule 1 – Urban Structure and Schedule 2 – Natural Heritage Network (Item 2)

Please note there may be further Communications.



memorandum

DATE: March 21, 2011

TO: Mayor and Members of Council

FROM: Bill Robinson- Commissioner of Engineering and Public Works

RE: Draft 2011 Capital Budget – Committee Information Request
Toronto-York Spadina Subway Extension Project
Committed Capital Projects / Funding

**FINANCE & ADMIN. CMTEE
COMMUNICATION C /**

Date: March 28/11 ITEM NO. 2

Background Analysis and Options

At the March 8th, 2011 Finance and Administration Committee meeting, staff was directed to prepare a summary of the City capital projects that are proposed or underway which support the Toronto-York Spadina Subway Extension (TYSSE) Project. The purpose of this report is to address this enquiry.

On September 7th, 2010, Council adopted without amendment the following recommendations contained in Item 5, Report No. 40, of the Committee of the Whole meeting on August 31, 2010:

1. *"That the re-alignment of Millway Avenue between Highway 7 and Applemill Road be designed and constructed to its ultimate five lane urban cross-section in conjunction with the Toronto-York Spadina Subway Extension Project; and*
2. *That Staff report back to Council on opportunities to advance the widening and reconstruction of Millway Avenue between Applemill Road and Portage Parkway to its ultimate five lane urban cross-section independently or in conjunction with the Toronto-York Spadina Subway Extension Project; and*
3. *That any costs related to municipal servicing constructed in conjunction with the Toronto-York Spadina Subway Extension Project which are attributable to the City, be included for consideration in the 2011 Capital Budget deliberations."*

A copy of Item 5, Report No. 40 is included as Attachment No. 1 to this memorandum.

The following table provides a summary of the projects currently being considered in conjunction with the 2011 Capital Budget which are being advanced in support of the YYSSE Project.

memorandum

Subway Station	Capital Project No.	Budget Estimate	Funding Source	Project Components
Steeles West Station Infrastructure	DT-7066-11	\$3,090,000	Development Charges	<ul style="list-style-type: none"> • OPA 620 East/West Collector Rd. • Streetscape Requirements • Servicing Requirements • City's share of land acquisition (road allowance) • Detailed Design and Contract Admin.
Highway 407 Station	EN-1865-11	\$360,500	Development Charges	<ul style="list-style-type: none"> • Sidewalk & street lighting on Jane Street between Steeles Ave. & Rutherford Rd., (missing links) • Detailed Design and Contract Admin.
Vaughan Metropolitan Centre Station	DT-7065-11	\$6,592,000	Development Charges	<ul style="list-style-type: none"> • City's share of Millway Ave. widening & realignment, between Hwy 7 & Portage Pkwy. • City's share of land acquisition (road widening) • Streetscape and servicing Requirements • VMC Streetscape and Open Space Master Plan Update • Detailed Design and Contract Admin.
Total:		\$10,042,500		

The project cost estimates noted in the table above are preliminary, and have been established based on input and discussions with TYSSE staff. The design and construction of the above noted infrastructure is being advanced so it will be constructed in conjunction or in step with the TYSSE Project. This will be cost effective and will minimize disruptions due to construction activities along the proposed subway alignment in the future. In addition, advancing these projects will maximize opportunities for development to proceed in a timely manner before the in-service date for the subway extension to the Vaughan Metropolitan Centre.

Development Charges

The City's latest Development Charges (DC) Background Study (as completed by Hemson Consulting in 2008) includes capital projects valued at approximately \$56 million that are related to road network improvements or expansions in connection with the development in the Vaughan Metropolitan Centre and the OPA 620 - Steeles West Secondary Plan areas. It is anticipated that the City's DC Background Studies and related By-laws will be updated in the near future, to more accurately reflect the current road network and servicing infrastructure requirements based on the City's new Official Plan 2010.

memorandum

In addition, the City-wide Development Charge includes approximately \$40 million for the purpose of constructing sidewalks and streetlighting on Regional roads, which includes the proposed sidewalk and street lighting on Jane Street that is covered by Capital Project EN-1865-11.

Master Financial Agreement

A Master Financial Agreement will ultimately be required between the City, the TYSSE Project and York Region Rapid Transit Corporation for the municipal works that are being constructed in conjunction with the TYSSE project. This agreement will establish final costs, cost-sharing methodologies and repayment terms. Staff will continue to work with the TYSSE Project to finalize the principles of this agreement as the details of the municipal works are being finalized. Staff will be reporting to Council on this Master Financial Agreement once the relevant information and principles are available.

Servicing & Transportation Related Master Plan Studies

A number of engineering studies are currently underway in support of the planned transit oriented development within the Vaughan Metropolitan Centre and Steeles West Secondary Plan areas. These studies have been closely coordinated with the preparation of the new Official Plan 2010 and the TYSSE Project. These studies include the following:

1. Vaughan Metropolitan Centre Servicing Strategy Master Plan Class EA
2. OPA 620 Servicing Strategy Master Plan Class EA
3. OPA 620 East-West Collector Road Schedule 'C' Class EA
4. Black Creek Optimization Study Master Plan Class EA
5. Transportation Master Plan Class EA

Collectively, the completion of these engineering studies will cost approximately \$1,500,000, with funding from City-wide Development Charges.

Conclusion

The majority of the above noted infrastructure is being advanced in conjunction with the TYSSE project. This will ensure minimal disruptions due to construction in the future and act as a catalyst for transit oriented development activity in the Vaughan Metropolitan Centre and Steeles West Secondary Plan areas. Funding for these projects is coming from City-wide Development Charges.

Report prepared by:

Andrew D. Pearce, Director of Development / Transportation Engineering, Ext. 8255

Respectfully submitted,

Bill Robinson, P. Eng.
Commissioner of Engineering and Public Works

memorandum

Attachments:

1. Extract From Council Meeting Minutes of September 7, 2010 – Item 5, Report No. 40 of the Committee of the Whole

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 7, 2010

Item 5, Report No. 40, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on September 7, 2010.

5 TORONTO-YORK SPADINA SUBWAY EXTENSION (TYSSE)
VAUGHAN METROPOLITAN CENTRE
MILLWAY AVENUE IMPROVEMENTS
WARD 4

The Committee of the Whole recommends approval of the recommendation contained in the following report of the Commissioner of Engineering and Public Works, dated August 31, 2010:

Recommendation

The Commissioner of Engineering and Public Works, the Commissioner of Planning and the Commissioner of Finance / City Treasurer, in consultation with the Director of Reserves and Investments recommend:

1. That the re-alignment of Millway Avenue between Highway 7 and Applemill Road be designed and constructed to its ultimate five lane urban cross-section in conjunction with the Toronto-York Spadina Subway Extension Project; and
2. That Staff report back to Council on opportunities to advance the widening and reconstruction of Millway Avenue between Applemill Road and Portage Parkway to its ultimate five lane urban cross-section independently or in conjunction with the Toronto-York Spadina Subway Extension Project; and
3. That any costs related to municipal servicing constructed in conjunction with the Toronto-York Spadina Subway Extension Project which are attributable to the City, be included for consideration in the 2011 Capital Budget deliberations.

Contribution to Sustainability

The Toronto-York Spadina Subway Extension (TYSSE) project and the Highway 7 Transitway will provide higher order transit infrastructure to support compact urban form and will offer an alternative mode of transportation to the single occupant vehicle. In addition, the subway extension into the City will stimulate the establishment of transit orientated development in the Vaughan Metropolitan Centre area and the Official Plan Amendment 620 (Steeles West Secondary Plan) area. The TYSSE is committed to applying sustainability standards in the design and construction of the subway project.

Economic Impact

Municipal infrastructure design, property and construction costs (including consideration for cost-sharing requirements) will be addressed as part of the 2011 Capital Budget deliberations. Components of the proposed Millway Avenue improvements will be funded from City-wide Development Charges.

The City's latest Development Charges (DC) Background Study (as completed by Hemson Consulting in 2008) includes net provisions for recovery of approximately \$44 million via City-wide DC funds for the purpose of constructing road network improvements related to the Vaughan Corporate Centre. Although the current approved Vaughan Corporate Centre Plan will soon be superceded by the City's new Vaughan Metropolitan Centre (VMC) Secondary Plan, it is expected that the associated DC funds will be applicable to the current improvements planned for Millway Avenue and other roadways within the new VMC Plan.

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 7, 2010

Item 5, CW Report No. 40 -- Page 2

The City's DC Background Studies and related By-laws will be updated upon completion of the on-going City-wide Growth Management Strategy initiatives.

There will be long term impacts to the City's operating costs as additional municipal infrastructure is constructed and assumed by the City in support of the Spadina Subway extension project and the Vaughan Metropolitan Centre plan.

Communications Plan

Municipal infrastructure improvement opportunities which may be advanced in conjunction with the Spadina Subway extension project and other related rapid transit initiatives, will be addressed as part of the 2011 Capital Budget deliberations. The 2011 Capital Budget deliberations will be a public process.

Purpose

The purpose of this report is to update Council on the status of the TYSSE project, seek endorsement of the required improvements to Millway Avenue within the VMC Plan area, and advise of the need for a Master Financial Agreement with the Toronto-York Spadina Subway Extension Project (TYSSE) and York Region Rapid Transit Corporation.

Background - Analysis and Options

Progress continues on the detailed engineering design of the Spadina Subway extension project. A formal site plan submission has now been made to the City for review and approval of the Highway 407 Subway Station. In addition, a 60% detailed design submission has been made for the Vaughan Metropolitan Centre (VMC) Station and a similar submission for the Steeles West Station is expected shortly. It is anticipated that site plan submissions for both the VMC and Steeles West stations will be made this fall.

A number of municipal infrastructure improvements will be required to facilitate the planned higher order transit oriented development within the Vaughan Metropolitan Centre and Steeles West Secondary Plan areas. In conjunction with the City's on-going Growth Management Strategy, a number of servicing and transportation related master plan studies are currently underway and continue to be closely coordinated with the Spadina Subway extension project advancements. These studies include the following:

- VMC Servicing Strategy Master Plan Class EA;
- OPA 620 Servicing Strategy Master Plan Class EA;
- OPA 620 East-West Collector Road Schedule 'C' Class EA;
- Black Creek Optimization Study Master Plan Class EA; and
- Transportation Master Plan Class EA.

Based on the findings of the above noted studies, opportunities exist to advance components of the ultimate municipal servicing infrastructure required in conjunction with the anticipated construction schedule for the TYSSE project. This will minimize future disruptions due to construction activities along the proposed subway alignment and allow opportunities for development to proceed in a timely manner and in support of the anticipated in-service date for the subway extension to the VMC area.

Millway Avenue Improvements

The ultimate vision for Millway Avenue is to serve as a primary north-south multi-modal transportation corridor within the VMC Secondary Plan. Given the immediate proximity of Millway Avenue to the proposed VMC Subway Station and the Highway 7 bus rapidway, it is likely that

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 7, 2010

Item 5, CW Report No. 40 – Page 3

development activity along this corridor will occur in conjunction with, or soon after opening day for the subway.

The ultimate right-of-way configuration for Millway Avenue between Highway 7 and Portage Parkway includes a five lane cross-section, dedicated bicycle lanes, and ample space for high quality streetscape furnishings and pedestrian zones. A 33.0 metre right-of-way will be required to accommodate these features. Attachment No. 1 illustrates the proposed Millway Avenue cross-section and its proximity to the Vaughan Metropolitan Centre Subway Station.

The proposed vertical alignment of the subway at the VMC Station requires that the existing Millway Avenue right-of-way between Highway 7 and Applemill Road (including all underground utilities) be relocated easterly from its current alignment at Highway 7 by approximately 20-30 metres. Accordingly, the TYSSE Project will be responsible for replacing this portion of Millway Avenue in-kind. Any enhancements to this base case however, will require financial commitment from the City. Enhancements will include incremental costs for design, construction and property.

The TYSSE project has identified the following base municipal infrastructure elements that will be fully funded by the project.

- Replacement of the existing three lane Millway Avenue to its new alignment from Highway 7 to Applemill Road and tapering back to match the existing alignment north of Applemill Road;
- Replacement of the existing Millway Avenue 26.0 metre right-of-way;
- Replacement of existing streetscape features;
- The proposed VMC Park;
- Relocation of all existing utilities as a result of the Millway Avenue realignment; and
- Temporary / permanent Passenger Pick-Up & Drop-Off (PPUDO) facilities.

The TYSSE project has advised the City that confirmation of financial contribution for municipal elements of the project above and beyond the base elements will be required. In addition, commitment on cost sharing elements and principles will also be required.

Construction staging plans related to the subway construction will necessitate the closure of Millway Avenue from Highway 7 to Portage Parkway by the middle of 2011. One of the first components of the VMC station construction staging is the need to relocate the existing Millway Avenue underground services to the new realigned Millway Avenue. Hence, confirmation of the new alignment and cross-section for Millway Avenue is required such that the TYSSE can complete the utility realignment design works and accordingly prepare the project for tender and award.

It should be noted that Millway Avenue is anticipated to be closed from Highway 7 to Portage Parkway from mid 2011 to approximately mid/late 2014.

The TYSSE has provided the City with an order of magnitude cost estimate for the required municipal contribution (elements above and beyond the base case) for the construction of the ultimate Millway Avenue design between Highway 7 and Applemill Road. The current estimated cost to the City (inclusive of detailed design, property and construction) will be approximately \$2.65 million.

A number of Millway Avenue design options were reviewed by staff based on the following criteria:

- Transportation objectives;
- Pedestrian realm;
- Facilitate development;

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 7, 2010

Item 5, CW Report No. 40 – Page 4

- Constructability, land requirements; and
- Financial implications.

The TYSSE has indicated the project will incorporate a realigned and widened Millway Avenue as depicted in Attachment No. 2. The realigned Millway Avenue will tie into the existing alignment north of Applemill Road. A five lane cross-section with a new 33 meter ROW is being proposed. Based on the alternative design options evaluated, staff supports this design alternative as the preferred solution.

Millway Avenue – Applemill Road to Portage Parkway

Current property limitations exist between Applemill Road and Portage Parkway thereby not allowing the TYSSE project and/or the City to proceed with the ultimate five lane urban cross section configuration at this time. As the TYSSE project construction schedule will not be completed until 2014, opportunities may arise to amend construction contracts as required in the future to facilitate the ultimate Millway Avenue construction in this area. Accordingly, in order to minimize disruptions due to construction and stimulate development with the VMC area, staff will continue to explore opportunities to secure the required property via the development approvals process and with the TYSSE project.

VMC Park and Millway Avenue Streetscape

Additional costs for enhanced urban design and streetscape requirements along Millway Avenue and within the proposed VMC Park (adjacent to the subway station) will be included in the final costs attributable to the City.

Master Financial Agreement

A Master Financial Agreement will ultimately be required between the City and the TYSSE project and York Region Rapid Transit Corporation to establish final costs, cost-sharing principles, and repayment terms. It is anticipated that the process to prepare and execute this agreement will be similar to the process adopted by Council for the TYSSE Project Master Servicing Agreement. Schedules will be added to the agreement as required for each of the applicable projects (including design, property and construction). Staff will continue to work with the TYSSE project to finalize the terms and conditions associated with this agreement and will report back to Council once a final draft is available.

Relationship to Vaughan Vision 2020/Strategic Plan

In consideration of the strategic priorities related to Vaughan Vision 2020, the recommendations of this report will assist in:

- The pursuit of excellence in service delivery;
- Planning and managing growth, and economic vitality; and
- The demonstration of leadership and promotion of effective governance.

Specific Strategic Plan Initiatives applicable to the recommendations made in this report include Vaughan's corporate priorities to:

- Establish city-wide master phasing and servicing allocation plans; and
- Support and plan high capacity transit at strategic locations throughout the City.

This report is therefore consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 7, 2010

Item 5, CW Report No. 40 – Page 5

Regional Implications

The Region is a funding partner for the Toronto-York Spadina Subway Extension project.

Conclusion

Construction of the ultimate requirements for Millway Avenue between Highway 7 and Portage Parkway should be advanced in conjunction with the TYSSE project schedule. This will ensure minimal disruptions due to construction in the future and act as a catalyst for development activity in the VMC.

The costs associated with the infrastructure components of this work attributable to the City will be included for consideration in the 2011 Capital Budget deliberations.

A Master Financial Agreement with the Toronto-York Spadina Subway Extension Project and/or York Region Rapid Transit Corporation will be required in the future.

Attachments

1. Section of Millway Avenue at Subway Station Looking North
2. Millway Avenue Re-Alignment (Highway 7 to Applemill Road)

Report prepared by:

Eric Gupta, Project Manager - Spadina Subway Extension – Ext. 8433
Michael Frieri, Manager of Engineering Planning & Studies – Ext. 8729

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)



FINANCE & ADMIN. CMTEE
COMMUNICATION C2

Date: Mar. 28/11 ITEM NO. 5

DATE: March 25, 2011
TO: Mayor and Members of Council
FROM: Janet Ashfield
Director of Human Resources
RE: Item 1, Report #8, Information regarding the ARR #20 for the Learning and Development Specialist

Further to Item 1, Report #8, of the Finance and Administration Committee Agenda of March 21, 2011, the following provides additional information related to the Additional Resource Request for the Learning and Development Specialist.

Prior to 2006 the City offered some limited training opportunities but had no staff or resources assigned to support staff learning and development. Studies have shown that Learning and Development opportunities are one of the key drivers of employee engagement.

The 2006 Engagement Survey disclosed widespread support for greater learning and development opportunities. As a result, information was gathered from staff in late 2007 to identify training needs of City employees. Through this process, several general categories were identified:

- Customer Service
- Management and Supervisory Skills
- Working Relationships
- HR Policies and Procedures
- Wellness, Health & Safety
- IT Training

In 2007, the Human Resources Department introduced a Learning & Development Training Program to support continuous learning. Existing resources were reassigned to develop and deliver a number of internal programs, and external courses were identified to which employees would be sent.

Some of the learning and development opportunities provided through HR in 2010 include:

Policy Training

- Employee Code of Conduct (all employees)
approximately 1800 employees trained
65 training workshops conducted
- Respectful Workplace & Violence in the Workplace (all employees)
approximately 1800 employees trained
65 training workshops conducted
- Accessibility Customer Service Standards (legislated for all employees)
approximately 1800 employees trained
65 training workshops conducted

Management Training

- Conducting Performance Appraisals
- Goal Setting



- Managing in a Unionized Environment
- Managing Conflict
- From Good to Great
- Interviewing Skills & Techniques
- Team Building

Health & Safety Training

- WHMIS
- Health & Safety Orientation
- Office Ergonomics
- Accident Reporting
- Construction Awareness
- Biohazards in the Workplace

In addition to these internal courses, external programs have been identified:

- Leadership training: Schulich's Masters Certificate in Municipal Leadership
- Management training: Employer's Choice – Certificate in Management Excellence
- Customer Service Workshops: J Watson & Associates (Handling Public Complaints, Report Writing, Business Writing)
- Health & Safety Workshops offered by various providers (Defensive Driving, Traffic Control, Standard First Aid and CPR)

A Request for Expressions of Interest in 2010 disclosed that the cost to the City to provide a single training workshop day to a maximum of 20 employees is \$3500.

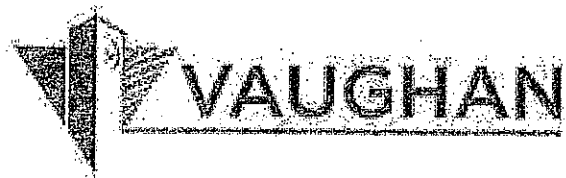
A Learning & Development Specialist can provide the development and delivery of programs in house in a cost-effective manner. Providing the services in house also improves consistency in delivery as well as development of programs which addresses Vaughan specific issues.

Increased engagement results in increased productivity. Learning and Development is a key driver of engagement. A robust Learning & Development program supports the City's ability to build capacity internally to offer learning & development initiatives on the most cost-effective basis.

FOR / 
Janet Ashfield
Director of Human Resources

c Clayton D. Harris
City Manager

Janice Atwood-Petkovski
Commissioner of Legal & Administrative Services & City Solicitor



March 28, 2011

To: Honourable Maurizio Bevilacqua, Mayor
Members of Council

Re: Finance & Administration Committee - March 28, 2011
Draft 2011 Capital Budget – Committee Information Request
Proposed 2011 Capital Budget

Background – Analysis and Options

At the March 21st, 2011 Finance and Administration Committee, staff provided a “Summary of Changes on Requests for Additional Information to the Draft 2011 Capital Budget Presented by Staff” for Finance and Administration Committee review and consideration. During its meeting of March 21, 2011, Committee identified an additional available funding from Taxation in the amount of \$100,000. As a result of the additional funds, staff have revised the summary of changes and is detailed on Attachment 1.

Attachment

Attachment 1– Summary of Changes on Requests for Additional Information to the Draft 2011 Capital Budget Presented by Staff (Revised March 21, 2011)

Conclusion

This report provides the revised funding available by funding source as detailed in Attachment 1 for the Proposed 2011 Capital Budget.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Barbara Cribbett', written over a horizontal line.

Barbara Cribbett, CMA
Commissioner of Finance/City Treasurer

c: Clayton Harris, City Manager
Senior Management Team
Ferruccio Castellarin, Director of Reserves & Investments
John Henry, Director of Budgeting and Financial Planning

Correspondence

**Summary of Changes or Requests for Additional Information to the Draft 2011 Capital Budget
Presented by Staff**

(Revised March 21, 2011)

	Proposed Capital Cost	Proposed Funding				Shared Cost
		Parks Infrastructure	Taxation	CWDC - Lib Bidg		
Available Funding By Funding Source		\$160,000	\$471,997	\$9,982,146	\$130,000	
Additional Funding Identified by Staff		\$0	\$100,000	\$0	\$0	
Additional Funding Identified - F & A March 21, 2011		\$0	\$100,000	\$0	\$0	
Adjusted Available Funding by Funding Source		\$160,000	\$671,997	\$9,982,146	\$130,000	
<u>Finance & Administration Committee Supported</u> Thornhill Woods Community Centre - Library Construction	\$3,062,550		\$360,300	\$2,702,250		
Adjusted Available Funding After F&A Supported Requests		\$160,000	\$311,697	\$7,279,896	\$130,000	
<u>Other Requests</u> Binderwine Park - Tennis Court Replacement	\$318,270	\$318,270				
Maple Community Centre - Installation of Electrical Box	\$21,630		\$21,630			
Vaughan Grove Sports Park - Sports Field Lighting	\$412,000		\$412,000			
Vaughan Crest Park - Tennis Court Replacement	\$266,700	\$266,700				
Concord Thornhill Regional Park - Installation Artificial Soccer Turf Field	\$1,300,000		\$1,170,000		\$130,000	
Funding Required By Funding Source		\$584,970	\$1,603,630	\$0	\$130,000	
Identified Shortfall By Funding Source		(\$424,970)	(\$1,291,933)	\$0	\$0	\$0



memorandum

DATE: March 25, 2011

TO: Mayor and Members of Council

FROM: Janice Atwood-Petkovski
Commissioner of Legal and Administrative Services and City Solicitor

Heather A. Wilson
Director of Legal Services

RE: Draft 2011 Operation Budget – 2011 Additional Resource Requests

**FINANCE & ADMIN. CMTEE
COMMUNICATION C4**

Date: March 28/11 ITEM NO. 5

The City's Legal Services Department comprises a team of a Director and four lawyers, reporting to the Commissioner of Legal and Administrative Services/City Solicitor, with expertise in a variety of areas including general municipal law, planning and development law, litigation including general litigation by or against the municipality and prosecutions, Ontario Municipal Board matters, real estate law, procurement law, and labour and employment law. The Legal Services Department advises and represents the City and Council, all internal Departments, as well as the Vaughan Public Libraries and the City of Vaughan Non-Profit Housing Corporation on all aspects of the City's and the Libraries' mandates.

On occasion, the City requires the assistance from external legal counsel to compliment the internal team either due to resource constraints, for example, two simultaneously scheduled Ontario Municipal Board Hearings, or the need for particular expertise, in areas such as municipal finance, tax and assessment, environmental law, information and technology law, expropriations law, and specialized planning, civil litigation, and employment and labour law.

At the Finance and Administration Committee meeting of March 21, 2011, Committee requested information regarding the Legal Services Professional fees expended for 2010. Of the \$463,000 expended for external legal counsel in 2010, \$333,000 was for required services for the 2006 municipal finance compliance audit prosecutions and related matters. The remaining ^{133,000} ~~\$103,000~~ was for specialized legal advice on specific new Official Plan policies, real estate/property matters including litigation, expropriations advice, environmental litigation, and OPA 699.


In addition, \$129,000 was expended from the Major OMB Hearings Professional fees for the completion of Ontario Municipal Board matters continuing from 2008 and 2009, for finalization of planning documents and site plan approvals pursuant to Minutes of Settlement and required to be submitted to the Ontario Municipal Board.


In 2011 and 2012, it is anticipated that the City will participate in the OMB appeals of the York Region Official Plan and ROPA 2 and a Prehearing has been scheduled for May 2, and 3, 2011.



memorandum

In addition, appeals of the City of Vaughan Official Plan 2010 are anticipated to be received shortly. These matters involve major, complex planning issues with City-wide ramifications and will require significant resources to resolve.


Janice Atwood-Petkovski
**Commissioner of Legal and Administrative
Services and City Solicitor**


Heather A. Wilson
Director of Legal Services

Copy to: Clayton D. Harris
City Manager

Barbara Cribbett
Commissioner of Finance & City Treasurer

March 28, 2011

To: Mayor and Members of Council

From: Marlon Kallideen, Commissioner of Community Services

Re: **Draft 2011 Capital Budget – Committee Information Request**
Temporary Soccer Fields on City of Vaughan Hospital Lands

Background - Analysis and Options

At the March 08, 2011 Finance & Administration Committee meeting, staff were asked to investigate the feasibility and potential costs for the supply and installation of temporary soccer fields and associated facilities on the lands currently owned by the City of Vaughan for the future Health Campus of Care which consists of approximately 33 hectares (82 acres). The site is located north of Major Mackenzie Drive, extending between Jane Street and Highway 400. A request was put forward by the Vaughan Soccer Club to construct two (2) mini soccer fields on these lands on a temporary basis to accommodate increased player participation.

The proposed site can spatially accommodate the construction of two mini soccer fields (or one senior soccer field depending on the desired configuration). The existing asphalt road system will be utilized and reconfigured to facilitate vehicular access. (Refer to Attachment "A").

Based on the existing site conditions and in order to achieve the City's current level of construction standards for soccer fields, Parks Development staff estimate the total cost to implement the two mini soccer fields and associated improvements would be \$75,000.00 (excl. 3% administration fee). The proposed funding source is Taxation. The estimated cost includes the following scope of work: all required removals and disposals to accommodate the proposed soccer fields, rough grading, supply, installation and fine grading of topsoil, sodding works and fertilization, all internal vehicular traffic improvements and controls to facilitate vehicular access and installation of a granular parking lot (Refer to Attachment "B"). If funding is made available for this project, the work would commence in June and be completed in July, 2011 weather permitting.

The Vaughan Health Campus of Care (VHCC) and York Central Hospital (YCH) were contacted and they confirm that site servicing construction activities on the site are expected to commence within twelve (12) months and that the hospital construction may commence within a three (3) year timeframe (at the earliest). The proposed layout plan was provided to the VHCC and YCH and they have confirmed that the proposed location of the temporary fields will not be impacted by the site servicing construction activities. If funding is approved, the final location of the soccer fields will be determined on-site through coordination with the VHCC and YCH.

Attachments

Attachment A – Location Map

Attachment B - Capital Project Detail Sheet

Correspondence

Conclusion

The purpose of this report is to address the question raised at the March 8, 2011 Finance & Administration Committee meeting.

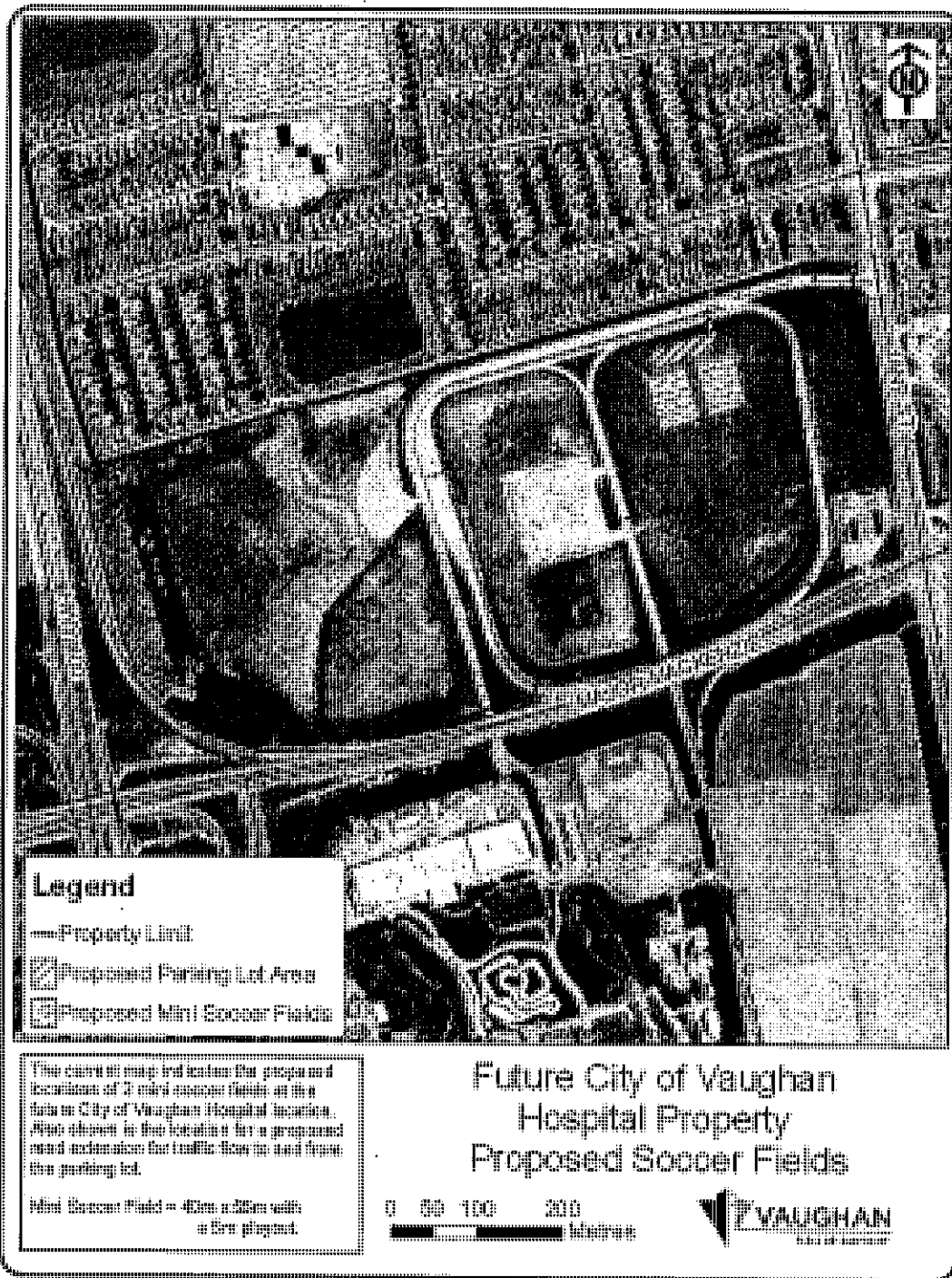
Report Prepared by:

Paul Gardner, Director of Parks Development, Ext. 8858
Martin Tavares, Construction Coordinator, Ext. 8882

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'M. Kallideen', written over a horizontal line. The signature is fluid and cursive.

Marlon Kallideen,
Commissioner of Community Services



ATTACHMENT "A"

PROJECT SUMMARY			
Title	Temporary Soccer Fields on City Owned Lands		
Asset Type	Parks Facilities		
Department	Parks Development		
Budget Year	2011		
Version Name	2011 Version		
Budget Status	Concept		
Regions(Ward)	Ward 1		
Project Type	New Infrastructure		
	Tangible Asset <input type="checkbox"/>		
Project Description	Temporary soccer fields and associated facilities on City owned lands located North of Major Mackenzie Drive, extending between Jane Street and Hwy 400.		
Project Comments	Temporary soccer fields required to accommodate demands for permitting by local users groups.		
Project Forecast			
Project Detailed 2011			
GL Acct	Description	Total Amount	
Expense			
01001-8801	Contractor	\$ 75,000.00	
01001-8802	Consultant		
01001-8808	Miscellaneous		
01001-8807	Furniture		
01001-8772	Permits		
01001-8805	3% Adm Cost	\$ 2,250.00	
	Total Exp.	\$ 77,250.00	
Revenue			
50000-8843	Taxation	\$ 77,250.00	
	Total Rev.	\$ 77,250.00	
Year Identified	Start Date	Manager	Est Completion Date
2011	June 2011	Gardner	July 2011



memorandum

FINANCE & ADMIN. CMTEE
COMMUNICATION C6
Date: Mar 28/11 ITEM NO. 5

DATE: March 28, 2011
TO: Finance & Administration Committee
CC: Clayton Harris, City Manager
FROM: Thomas Plant, Senior Manager of Strategic Planning
RE: Additional Information on Vaughan Vision 2020 Budget Request

At the March 21, 2011 Finance & Administration Committee meeting additional costing information was requested on the Vaughan Vision 2020 Strategic Plan Update Additional Resource Request. Specifically, it was requested that a variety of options be presented on developing and communicating the revised plan.

As can be seen in the table below there are four (4) options for consideration. All options involve modifying the existing strategic plan document rather than creating a completely new document as was envisioned in the initial budget proposal. As a result, the projected design cost has been reduced. The options range from revising the existing strategic plan and posting it on the website to printing 1,000 copies for distribution to various stakeholders, developing a full page advertisement on the back of the Recreation Guide or creating a one page flyer which can be included in the guide. In all options the revised document would be posted on the website and advertised in the City's e-newsletter.

It is recommended that option three (3) be considered which would include redesigning the Vaughan Vision 2020 Strategic Plan, posting it on the City's website and printing 1,000 copies to be distributed to various stakeholders. Additionally, a full page advertisement will be developed and inserted on the back page of the Recreation Guide and would include a link to the City's website for residents to access further information.

Respectfully Submitted,

Thomas Plant
Senior Manager of Strategic Planning

VAUGHAN VISION 2020 STRATEGIC PLAN REVISION COSTING

Delivery Options	Design Cost	Printing Cost	Distribution Cost	Total (taxes excluded)
1. Revised VV 2020 document posted on website	\$8,000	\$0	\$0	\$8,000
2. Revised VV 2020 document posted on website and 1,000 copies printed	\$8,000	\$2,500	\$0	\$10,500
3. Revised VV 2020 document posted on website and 1,000 copies printed. Also, back page advertisement in Recreation Guide	\$9,500 (includes design of advertisement for Rec Guide)	\$2,500	\$3,659 (price of back cover spread in Rec Guide)	\$15,659
4. Revised VV 2020 document posted on website and 1,000 copies printed. Plus, one page overview distributed with Recreation Guide	\$9,500 (includes design of one page overview as separate mailer)	\$4,500 (includes 1,000 copies of document and 72,000 separate mailers)	\$2,200	\$16,200








14A-March 28/11

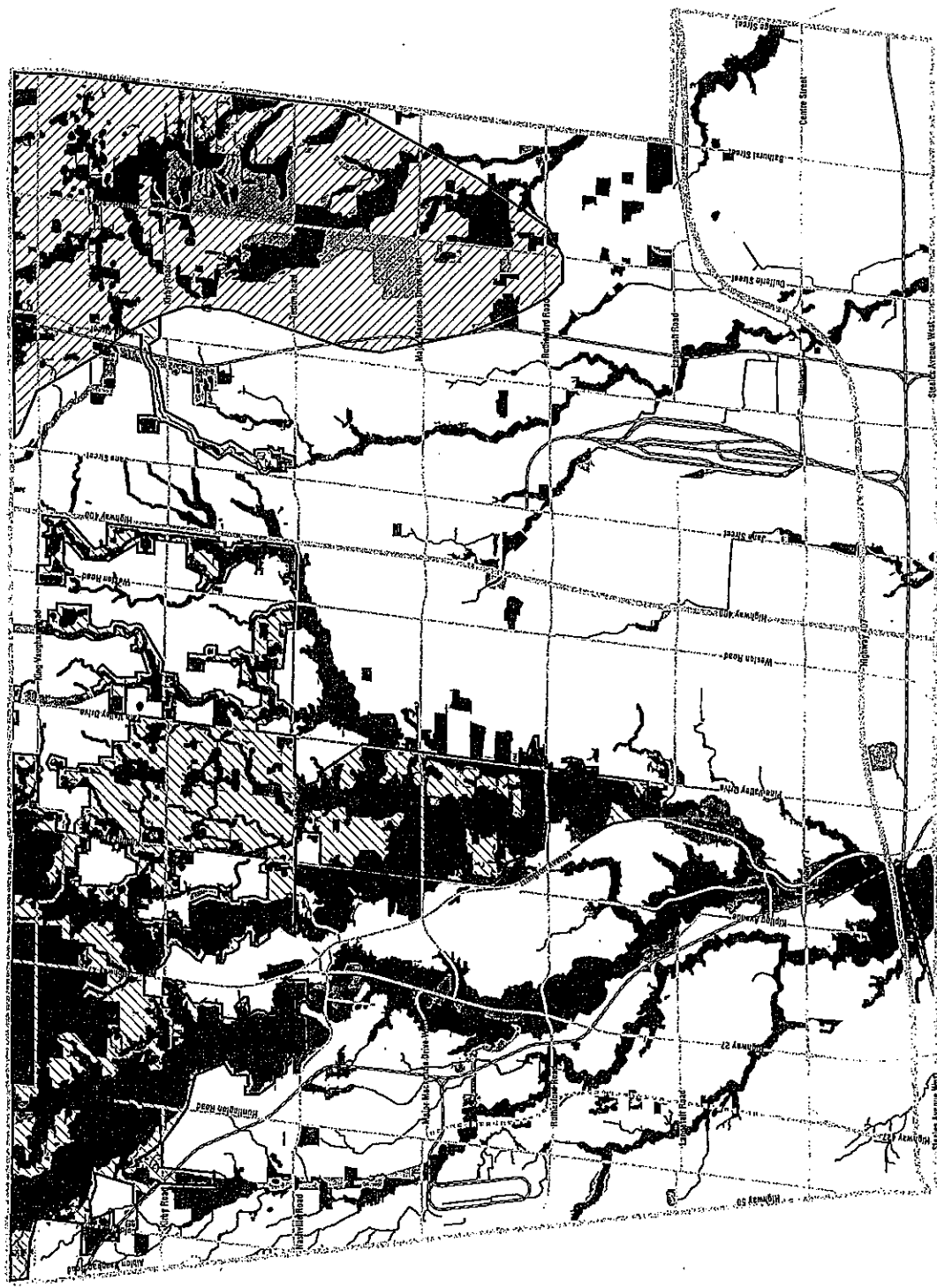
108.292



SCHEDULE 2

Natural Heritage Network

-  Core Features
-  Enhancement Areas
-  Built-Up Valley Lands
-  Greenbelt Plan Area
-  Oak Ridges Moraine Conservation Plan Area
-  Minister's Decision on ORMCP Designation Deferred
-  Municipal Boundary



September 2010